



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

"To Enrich Lives Through Effective And Caring Service"

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GLORIA MOLINA
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Fifth District

May 14, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

44 May 14, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

**DEPARTMENT OF PARKS AND RECREATION:
CASTAIC LAKE GENERAL IMPROVEMENTS II PROJECT
APPROVE CAPITAL PROJECT, PROJECT BUDGET
AND APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 87176
FIFTH DISTRICT
(4 VOTES)**

SUBJECT

Approval of the recommended actions will approve the appropriation adjustment and allow the Department of Parks and Recreation to complete the proposed Castaic Lake General Improvements II Project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Castaic Lake General Improvements II Project categorically exempt from the California Environmental Quality Act because the proposed Project consists of repair of an existing facility and replacement of an existing utility system for the reasons stated herein and the reasons reflected in the record of the Project.
2. Approve the proposed Castaic Lake General Improvements II Project, Capital Project No. 87176, with a total budget of \$530,000.
3. Approve the appropriation adjustment in the amount of \$530,000 to transfer \$200,000 from the Department of Parks and Recreation's Special Development Fund, \$110,000 from the Park In-Lieu

Fee (Quimby) Budget, and \$220,000 in net County cost from the completed Castaic Lake Swim Beach Stabilization Project (Capital Project No. 77115) to the proposed Castaic Lake General Improvements II Project, Capital Project No. 87176.

4. Authorize the Director of Parks and Recreation, or his designee, to implement the proposed Castaic Lake General Improvements II Project and to execute work orders using a Board-approved Job Order Contract.

5. Authorize the Director of Parks and Recreation, or his designee, to accept the work performed under each work order and to release the retention upon acceptance of the work.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Castaic General Improvements II Project (Project) exempt from the California Environmental Quality Act (CEQA) and allow the Department of Parks and Recreation (Department) to implement the proposed Project using a Board-approved Job Order Contract (JOC).

The proposed Project includes replacement of the Castaic Lake Regional Park (Park) headquarters building heating, ventilation, and air conditioning (HVAC) unit controller; and repairs to various parking lots throughout the Park. The HVAC unit controller has performed unreliably, and its proprietary design cannot be serviced by a County authorized vendor or County staff. The proposed Project will include replacement of the HVAC controller with a model that is more reliable and can be serviced by County staff. Additionally, the proposed Project will include repaving of various concrete and asphalt parking lots to reduce tripping hazards and vehicle damage.

Implementation of Strategic Plan Goals

The recommendations support the Board-approved County Strategic Plan Goals of Operational Effectiveness (Goal 1) by improving operations to support timely delivery of customer-oriented and efficient public services.

Green Building/Sustainable Design

The proposed Project will support the intent of the Board's adopted Green Building/Sustainable Design Program by increasing the efficiency of the HVAC system to reduce maintenance and repair needs.

FISCAL IMPACT/FINANCING

The total proposed Project cost estimate of \$530,000 includes construction contract, civic art fee, and County services. The proposed Project Schedule and Budget Summary are included in Attachment I.

The proposed Project is funded with \$200,000 of Department Special Development Funds, \$110,000 of Park In-Lieu Fee (Quimby) Budget, Park Planning Area No. 35, and \$220,000 of net County cost from the completed Castaic Lake Swim Beach Stabilization Project (Capital Project No. 77115) to

fully fund the proposed Project.

Approval of the attached appropriation adjustment (Attachment II) will authorize the Auditor-Controller to transfer \$200,000 from the Department's Special Development Fund, \$110,000 from Park In-Lieu Fee (Quimby) in Park Planning Area No. 35, and \$220,000 of net County cost from the completed Castaic Lake Swim Beach Stabilization Project (Capital Project No. 77115) to the Castaic Lake General Improvements II Project to fully fund the proposed Project.

Operating Budget Impact

Based on the proposed Project description, the Department does not anticipate any one-time start-up or ongoing costs resulting from the recommended actions. The project provisions have maintenance requirements that will be fulfilled with existing park staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Approval of the recommended actions will allow the Department to improve operating efficiency and safety at the Park.

In accordance with the Board's Civic Art Policy adopted on December 7, 2004, and revised on December 15, 2009, the proposed Project budget includes 1 percent of construction costs to be allocated to the Civic Art Fund.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA. The proposed work, which consists of replacement of the Park headquarters building HVAC unit controller; and repairs to various parking lots throughout the Park is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets criteria set forth in Sections 15301(d) and 15302(c) of the State CEQA Guidelines and Classes 1(c) and 2(e) of County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the proposed Project consists of repair of an existing facility with no expansion of an existing use and replacement of an existing utility system where the replacement structure will have the same purpose and capacity. In addition, there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the proposed Project records.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on County services or projects at this facility. Closure to areas in the Park will be brief and renovation will be coordinated with park staff to minimize disruption.

CONCLUSION

Please return on adopted copy of this Board Letter to the Chief Executive Office, Capital Projects Division, and to the Department of Parks and Recreation.

The Honorable Board of Supervisors

5/14/2013

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Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. T. Fujioka', with a long horizontal line extending to the right.

WILLIAM T FUJIOKA

Chief Executive Officer

WTF:RLR:DJT

SW:VM:zu

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Arts Commission
Parks and Recreation

DEPARTMENT OF PARKS AND RECREATION:
CASTAIC LAKE GENERAL IMPROVEMENTS II PROJECT
APPROVE CAPITAL PROJECT AND PROJECT BUDGET,
CAPITAL PROJECT NO. 87176

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Board Approval	05/14/2013
JOC Contract	05/20/2013
Construction Documents	N/A
Jurisdictional Approvals	N/A
Start Construction	05/20/2013
Substantial Completion	09/30/2013
Project Acceptance	10/28/2013

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Purchase Order Contract	0
Job Order Contract	\$509,000
Change Orders/Contingency	0
Departmental Crafts Parks Department Trails	0
Youth Employment	0
Construction Consultants	0
Telecomm Equip – Affixed to Building	0
Civic Arts	<u>\$5,000</u>
Subtotal	\$514,000
Programming/Development	\$ 0
Plans and Specifications*	\$ 0
Consultant Services	
Site Planning	0
DPW Engineering Services	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Utilities/Change Order	0
Other Expenditure:	0
Subtotal	\$ 0
Miscellaneous Expenditures - Furniture	\$ 0
Jurisdictional Review/Plan Check/Permit	\$ 0
County Services	
Code Compliance Inspection	0
Quality Control Inspection	0
Design Review	0
Contract Administration	0
Gordian Group	\$8,000
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	\$3,000
ISD Communications/Data	0
Project Security	0
Project Technical Support	0
ISD- Countywide Contract Compliance	<u>\$5,000</u>
Subtotal	\$ 16,000
TOTAL	\$530,000

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

DEPT'S.
NO. 600

May 14, 2013

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2012-13

4 - VOTES

SOURCES

See Attached

USES

See Attached

SOURCES TOTAL: \$ 530,000

USES TOTAL: \$ 530,000

JUSTIFICATION

The appropriation adjustment is necessary to increase the revenue and appropriation to fully fund the Castaic Lake General Improvements II Project.

ADOPTED
BOARD OF SUPERVISORS

Dawn McDivitt
AUTHORIZED SIGNATURE DAWN MCDIVITT

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

44

MAY 14 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR ---

☐ ACTION

☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

Kaur Shikuma
April 30 2013

B.A. NO. 211

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

John J. Kate
April 29 2013

ATTACHMENT II

May 14, 2013

DEPARTMENT OF PARKS AND RECREATION:
CASTAIC LAKE GENERAL IMPROVEMENTS II PROJECT
CAPITAL PROJECT NO. 87176

APPROPRIATION ADJUSTMENT

4 VOTES

F.Y. 2012-2013

FINANCIAL SOURCES:

PARKS AND RECREATION
Castaic Lake General Improvements II (5)
A01-CP-96-9919-65043-87176
Rev: Operating Transfers In/CP
INCREASE REVENUE \$200,000

PARKS AND RECREATION
PK-Castaic Lake Swim Beach Stabilization (5)
A01-CP-6014-65043-77115
Capital Assets – Building & Improvement
DECREASE APPROPRIATION \$220,000

PARKS AND RECREATION
Castaic Lake General Improvements II (5)
A01-CP-92-R401-65043-87176
Rev.: Charges for Services – Quimby/CP
INCREASE REVENUE \$110,000

FINANCIAL USES:

PARKS AND RECREATION
Castaic Lake General Improvements II (5)
A01-CP-6014-65043-87176
Capital Assets – Building & Improvement
INCREASE APPROPRIATION \$530,000

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

44 MAY 14 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Sources Total \$530,000

Uses Total \$530,000

Justification:

The appropriation adjustment is necessary to increase revenue and appropriation to fully fund the Castaic Lake General Improvements II Project.

BA#211 *Kevin Shikawa* 4/30/13